



# eLibrary Tutorial



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# What is the eLibrary?



## Description

-- an electronic catalogue of anthems

## Purpose

-- to find anthems for worship that use appropriate texts and music related to scripture and seasons of the church year



# 2 Types of Searches are Possible

## SIMPLE or ADVANCED

Either may be sorted by

### TITLE

First or pivotal words in a title may be entered instead of complete title.

**Silent** instead of Silent Night

First articles in the title are omitted in this system.

**Song of creation** instead of The Song of Creation

Punctuation and capitalization are not required in this system.

→ **Ah, bleak and chill the wintry wind** ah bleak and chill the wintry wind  
←

COMPOSER (composer last name or last name, first name)

Hopson or Hopson, Hal

DIFFICULTY (easy, moderate, difficult)

VOICING ( for example, SATB, 2-part, Unison mixed)

# SIMPLE SEARCH



A simple search is a general search designed to yield a plethora of information in limited search fields.

## Simple Search

To search, type in a Title, Composer, Author, Editor, Publisher, Scripture Reference, Lectionary Reference, or Topical Reference.  
If searching by Composer, Author or Editor, enter last name only (example: Hopson) or Last Name, First Name (example: Hopson, Hal)

If a common word such as *young* is entered, results will yield titles as well as names (Composer, Author).  
To limit a SIMPLE SEARCH for a composer with the last name Young, a first name should be included.  
Example: *Young, Gordon*

You can also create your own search for a Topical Reference not specified in the system.  
Example: If anthems relating to *angels* are sought, enter the word *angel*.

# ADVANCED SEARCH



You may combine as many search fields as you wish.

★ Be sure to press CLEAR SEARCH (bottom, left of screen ) to begin a new search.

The pull down menus allow the user to see various categories in the system.

# Scripture Search



Helpful  
Tips

When a scripture search is entered, **for example, Luke 4:19**, the results will include that particular verse as well as any combination of verses that identify the number 19, **for example, Luke 4:17-19**.

[Use of the colon after the chapter number is essential if verses follow.]

This search **will not** include combinations of verses that don't recognize the number 19 but **do** include verse 19, **for example, Luke 4:17-21**.

With a search using only the chapter number, **Luke 4** [no colon required], all combinations of verses that include verse 19 will be identified.

**Luke 4: 19** = no results

**Luke 4** = 57 results (many of which include verse 19)

# Advanced Search

Please note that only Anthems matching ALL of the criteria entered will be displayed.

Leave any fields that you do not wish to search empty.

To begin a new search, click the Clear Form button below to clear all search fields.

SEARCH FIELD

SEARCH VALUE

Anthem Title

Enter Title

Composer, Author  
or Editor Name

Enter Name

Composer

Author

Editor

Enter last name only (example: Hopson)

or Last Name, First Name (example: Hopson, Hal)

Scripture Reference

e.g. John 3:16

Hymn Tune

e.g. Old Flemish

Lectionary  
Reference

-- Display All --

Lectionary References are grouped by year and listed in chronological order.

Topical Reference

-- Display All --

Voicing

-- Display All --

Instrument

-- Display All --

Difficulty

-- Display All --

Clear Form

Search



## Additional things to know about the system



### 1. Incorrect spelling = no results

Example: Johon Sebastian Bock



### 2. Editor is the same as arranger

**EDITOR:** Hopson, Hal H.

### 3. Ways to expand the value of the eLibrary

- a. *Unison anthems* may be used as solos in worship.
- b. *Search by hymn tune for concertatos that include congregation, or can be used for the introduction, descant, or alternate harmonization.*
- c. *Psalm settings* are often arranged for performance by cantor and congregation.
- d. Use the eLibrary search to identify more ways to use existing titles in any church library.

