



eLibrary Tutorial



7557 Rambler Rd., Suite 420
Dallas, TX 75231
214-751-7669
www.churchmusicinstitute.org

What is the eLibrary?



Description

-- an electronic catalogue of anthems

Purpose

-- to find anthems for worship that use appropriate texts and music related to scripture and seasons of the church year



2 Types of Searches are Possible

SIMPLE or ADVANCED

Either may be sorted by

TITLE

First or pivotal words in a title may be entered instead of complete title.

Silent instead of Silent Night

First articles in the title are omitted in this system.

Song of creation instead of The Song of Creation

Punctuation and capitalization are not required in this system.

→ **Ah, bleak and chill the wintry wind** ah bleak and chill the wintry wind

COMPOSER (composer last name or last name, first name)

Hopson or Hopson, Hal

DIFFICULTY (easy, moderate, difficult)

VOICING (for example, SATB, 2-part, Unison mixed)

SIMPLE SEARCH



A simple search is a general search designed to yield a plethora of information in limited search fields.

Simple Search

To search, enter a Title, Composer, Author, Editor, Publisher, Scripture Reference, Lectionary Reference, or Topical Reference. Use last name, or last name, first name, to search Composer, Author, Editor, (example: Hopson, Hal).

A search using the last name of a person will yield *all* titles that represent the individual as Composer, Author, and Editor. *Omit first articles in a Title search.*

If a common word such as *young* is entered, results will yield titles as well as names (Composer, Author).

To limit a SIMPLE SEARCH for a composer with the last name Young, a first name should be included.

Example: *Young, Gordon*

You can also create your own search for a Topical Reference not specified in the system.

Example: If anthems relating to *angels* are sought, enter the word *angel*.

ADVANCED SEARCH



You may combine as many search fields as you wish.

- ★ Be sure to press CLEAR SEARCH (bottom, left of screen) to begin a new search.

The pull down menus allow the user to see various categories in the system.

Scripture Search



When a scripture search is entered, **for example, Luke 4:19**, the results will include that particular verse as well as any combination of verses that identify the number 19, **for example, Luke 4:17-19**.

[Use of the colon after the chapter number is essential if verses follow.]

This search **will not** include combinations of verses that don't recognize the number 19 but **do** include verse 19, **for example, Luke 4:17-21**.

With a search using only the chapter number, **Luke 4** [no colon required], all combinations of verses that include verse 19 will be identified.

Luke 4: 19 = no results

Luke 4 = 57 results (many of which include verse 19)

Advanced Search

Leave any fields you do not wish to search empty. Only anthems that match ALL of the criteria entered will be displayed. A Composer, Author, or Editor search will yield only titles for which the individual is identified as Composer, Author, or Editor. To begin a new search, click the CLEAR FORM button located below to clear all search fields.

SEARCH FIELD	SEARCH VALUE
Anthem Title	<input type="text" value="Enter Title"/>
Composer, Author or Editor Name	<input type="text" value="Enter Name"/> Composer <input checked="" type="checkbox"/> Author <input type="checkbox"/> Editor <input type="checkbox"/> <small>Enter last name only (example: Hopson) or Last Name, First Name (example: Hopson, Hal)</small>
Scripture Reference	<input type="text" value="e.g. John 3:16"/>
Hymn Tune	<input type="text" value="e.g. Old Flemish"/>
Lectionary Reference	<input type="text" value="-- Display All --"/> <small>Lectionary References are grouped by year and listed in chronological order.</small>
Topical Reference	<input type="text" value="-- Display All --"/>
Voicing	<input type="text" value="-- Display All --"/>
Additional Choir	<input type="text" value="-- Display All --"/>
Instrument	<input type="text" value="-- Display All --"/>
Difficulty	<input type="text" value="-- Display All --"/>
Soloist	<input type="text" value="-- Display All --"/>
Source Of Music	<input type="text" value="e.g. American Folk Hymn"/>

Clear Form

Search



Additional things to know about the system



1. Incorrect spelling = no results

Example: Johon Sebastian Bock



2. Editor is the same as arranger

EDITOR: Hopson, Hal H.

3. Ways to expand the value of the eLibrary

- a. *Unison anthems* may be used as solos in worship.
- b. *Search by hymn tune for concertatos that include congregation, or can be used for the introduction, descant, or alternate harmonization.*
- c. *Psalm settings* are often arranged for performance by cantor and congregation.
- d. Use the eLibrary search to identify more ways to use existing titles in any church library.

